

The Town of New Market



Town Council Minutes
40 South Alley, New Market, MD 21774
General Session
February 12, 2026 – 7:00 p.m.

The Mayor and Council of the Town of New Market met in person and virtually via Zoom on Thursday, February 12, 2026, with Mayor Winslow Burhans presiding. The council members present were Kevin DeLany, Nicole Moravy, Michaela Mueller, Kristina Trunnell, and Howard Wilson. Pat Faux, Town Planner/Zoning Administrator, Steve Pippin, President of NMCP (via Zoom), and Tim Rye, Town Engineer.

The meeting was called to order at 7:09 p.m.

ADMINISTRATIVE BUSINESS

Motion: Councilmember Mueller made a Motion to approve the December 11, 2025, minutes as written.

Second: Councilmember DeLany

Public Comment: None

Vote: For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)
Against – 0
Abstain – 0
Absent – 0

The Motion passed.

Motion: Councilmember DeLany made a Motion to approve the January 8, 2026, minutes as written.

Second: Councilmember Moravy

Public Comment: None

Vote: For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)
Against – 0
Abstain – 0
Absent – 0

The Motion passed.

Mayoral Initials: _____

A handwritten signature in black ink, consisting of a large, stylized 'W' followed by a vertical line, is written over a red horizontal line.

Motion: Councilmember Moravy made a Motion to approve the January 26, 2026, minutes as written

Second: Councilmember Mueller

Public Comment: None

Vote: For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)
Against – 0
Abstain – 0
Absent – 0

The Motion passed.

PUBLIC HEARING

Ordinance 2026-01: *Acquisition of 90 W. Main Street*

On January 8, 2026, Mayor Burhans introduced Ordinance 2026-01: *Acquisition of 90 West Main Street*. The public hearing notice was published in the Frederick News Post on January 12, 2026. The notice was also posted on the website, emailed town-wide, posted on the Town Hall door, and shared on Facebook on January 12, 2026. A reminder was sent out on February 4, 2026.

Motion: Councilmember Wilson made a Motion to adopt Ordinance 2026-01

Second: Councilmember Mueller

Public Comment: Joe Oliverio

Vote: For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)
Against – 0
Abstain – 0
Absent – 0

The Motion passed.

CONTINUED BUSINESS

Brinkley Manor Sidewalk Repairs

Councilmember Delany presented the proposal from RFP (Remsburg) for sidewalk repairs in Brinkley Manor. He also reported that he and Councilmember Wilson discussed sidewalk repairs with the Brinkley Manor HOA at the HOA's annual meeting in January.

Motion: Councilmember DeLany made a Motion to approve the project as presented and to approve the budget amendment increasing sidewalk maintenance by \$22,490 from the unappropriated reserve.

Second: Councilmember Moravy

Public Comment: None

Vote: For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)

Mayoral Initials:  _____

Against – 0
Abstain – 0
Absent – 0
The Motion passed.

NEW BUSINESS

Mowing Contract – Bid No. 26-001- Town Property (2026-2028 season)

Councilmember Wilson reported that the Town received two proposals. The notice was published in the Frederick News Post on January 14, 2026. The Town accepted proposals until 4:00 p.m., February 12, 2026.

Motion: Councilmember Moravy made a Motion to approve three (3) year contract from Frederick Landscaping pending Councilmember Wilson’s perusal of the contract.
Second: Councilmember Trunnell
Public Comment: None
Vote: For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

Maryland General Assembly Legislative Bond Initiative Request

Mayor Burhans requested approval to submit a Legislative Bond Initiative Request for the initial renovations at 90 West Main Street. These renovations will bring the main floor into ADA compliance, create a meeting area and staff offices, and include some minor repairs. By unanimous consent, the mayor was authorized to submit the request.

FY26 Budget Amendments

Mayor Burhans presented budget amendments for Highway User Revenues, New Market Civic Partnership, General Government Grants, and the Hahn Property purchase.

Motion: Councilmember DeLany made a Motion to approve as presented.
Second: Councilmember Wilson
Public Comment: None
Vote: For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

Mayoral Initials: 

Liaison Reports

Councilmember Wilson reported that at the HDC/ARC meeting on February 10, 2026, he was asked about filling the vacant seat on the commission. The members would like this position filled. Regarding the Frederick County 250th Anniversary committee, there was discussion about placing banners on power poles, similar to those in Mt. Airy. He reached out to Potomac Edison.

Councilmember DeLany reported that the Planning and Zoning Commission met on February 5, 2026, and approved Permit #2030B – Calumet Final Forest Conservation Plans, and Permit #2078B – 78 West Main Street Site Plan.

Councilmember Mueller reported that the virtual house tour for the 250th Anniversary is moving along and will start reaching out to residents to gauge interest.

Councilmember Trunnell will participate in an LGIT policy renewal workshop in March. The events committee has met several times with Councilmembers Mueller and Wilson, taking the lead on virtual house tours. She researched other ideas for celebrating the 250th and suggested banners to decorate Main Street. The cost is about \$100.00 for the banner and bracket. ~~The banners cannot be installed on the light poles.~~ MB

Councilmember Moravy is working on rescheduling the meeting with the school that was cancelled due to the snow event.

ADJOURNMENT

Motion: Councilmember Mueller made a Motion to adjourn.
Second: Councilmember DeLany
Public Comment: None
Vote: For –5 (DeLany, Moravy, Mueller, Trunnell, Wilson)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Michelle Mitchell
Clerk to Mayor and Town Council

Mayoral Initials: 